

DEPARTMENT OF BUSINESS OVERSIGHT*Supporting a Fair and Secure Financial Services Marketplace for all Californians***NOTICE OF FINGERPRINT PROCESSING REQUIREMENTS UNDER THE CALIFORNIA RESIDENTIAL MORTGAGE LENDING ACT**

The Applicant Live Scan program is a system for the electronic submission of fingerprints and the subsequent automated background check and response. The response time from the Department of Justice when using the Applicant Live Scan program is faster with fewer rejections. The Department of Justice now requires that all applicants submit fingerprints through the Applicant Live Scan program. Applicants can now download the triplicate form for the Request for Live Scan Service from the Department's website at www.dbo.ca.gov.

The applicant must take the three-part form to a live scan location to have their fingerprints taken by the operator. The applicant's fingerprints will be transmitted electronically to the Department of Justice for processing. The applicant will be required to pay the fees charged by the Department of Justice for processing the fingerprints directly to the live scan operator.

Please go to the Attorney General's website at:

<http://caag.state.ca.us/fingerprints/publications/contact.htm> for current information concerning the location of live scan terminals. You may also call the Department's Call center at (866) 275-2677 for information on Live Scan location.

1. Please submit the following when applying for a license under the California Residential Mortgage Lending Act, in order to comply with the fingerprint processing requirements of Financial Code Section 50121.
 - Processing fee of \$20.00 per live scan submission
 - D.O.J. Form BCII, "Requesting Agency Copy" as proof of live scan completion
2. Fingerprint information by live scan and the cost of fingerprint processing are to be submitted for the following persons:
 - a. The applicant, if an individual,
 - b. The general partners, officers, directors and person owning or controlling, directly or indirectly, 10% or more of the outstanding interests or equity securities of the applicant,
 - c. Other key persons involved, such as managers/members, trustees, any other officers with direct responsibility for the conduct of applicant's mortgage lending activities, and/or servicing activity.
3. This information shall be treated by the Department as being received in confidence pursuant to Government Code Section 6254, subdivision (d) (4).

4. NO LICENSE WILL BE ISSUED UNTIL CLEARANCE IS RECEIVED FOR ALL PERSONS REQUIRED TO SUBMIT FINGERPRINT INFORMATION UNDER THE CALIFORNIA RESIDENTIAL MORTGAGE LENDING ACT.
5. All application and fingerprint information is to be submitted to the Department's Los Angeles office at:

Department of Business Oversight
320 West 4th Street, Suite 750
Los Angeles, CA 90013-2344

For any questions, contact the Department at:

1-866-275-2677